

# COURSE APPLICATION FORM

Name \_\_\_\_\_

Address \_\_\_\_\_

Post Code \_\_\_\_\_ Telephone Number \_\_\_\_\_

E-mail Address \_\_\_\_\_ D.O.B. \_\_\_\_\_

For all applications, please write on an A4 page, something about your education, professional background and your reasons for attending the course. Please include any past or present personal counselling or therapy experience.

If applying for Level 3 or Level 4 and you have not participated in a formal counselling training course for 3 years or more, you are also required to write about your personal and professional development in the interim and to explain why you feel it is now the right time for you to resume your counselling training.

**Attendance at each residential weekend is compulsory. You must check your ability to attend prior to application.** If applying for Level 2, please state the start date of the course for which you wish to be considered.

I wish to apply for a place on the Counselling Course Level \_\_\_\_\_ and understand that in signing below, I am confirming the following:

I consider myself to be sufficiently competent in English language to meet the academic requirements of the course and to have a level of proficiency equivalent to English at GCSE/O Level minimum Grade C or CSE Grade 1 (Please tick / NA)

English is not my first language and I therefore enclose evidence of meeting an IELTS (International English Language Testing System) standard level of 6.5 or equivalent. (For contact: Colchester English Study Centre 01206 544422) (Please tick / NA)

I confirm that I have regular access to internet/email facilities and consider myself to have sufficient I.T. skills to be able to create word-processed documents, communicate online and undertake research via the internet. (Please tick / NA)

I confirm, in applying for Level 3 or Level 4, that I will supply 2 references, one professional from my previous counselling trainer (format to be provided by LIFE-FORCE upon application) and one personal attached to this application or to be provided before interview. (Please tick / NA)

I confirm, in applying for Level 3 or Level 4, that as an outside applicant who has not previously trained with LIFE-FORCE I have attached copies of my prior counselling training certificates. (Please tick / NA)

I understand that should I be offered a place on the course then I will be required to complete a confidential Medical and Learning Support Form, in order to both identify any special learning needs I may have, and to determine whether or not appropriate and sufficient reasonable adjustments can be provided that will create a suitably supportive learning environment, without which your offer of a place may need to be withdrawn. (Please tick / NA)

I enclose my cheque made payable to LIFE-FORCE of £60.00 for the Interview Fee, which I understand is non-refundable for both successful and non-successful applicants, and is also non-transferable. (Please tick / NA)

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please ensure you have filled in all sections of the application form before sending it with your A4 sheet, cheque, plus where relevant 2 references and copies of previous counselling training certificates to:

**LIFE-FORCE, 3 East Hill, Colchester, Essex, CO1 2QL. 01206 791661**